

**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES**

June 12, 2025

6:00 PM

Present at the meeting: Mayor Shultz, Deputy Mayor Landis, Councilors Mellen, Perry, Roos, Shiles, and Stuby. Also present were Borough Manager Armstrong, Borough Solicitor Brenneman, Assistant Borough Manager Juday, Finance Director Cohen, Water Resources Director Abeln, Transportation Director Bergsten, HR Director Berrier, Fire Chief O'Donnell, Public Information Coordinator Taylor, and Borough Secretary Blair.

Mayor Shultz called the Council Meeting to order at 6:00 p.m.

Councilor Roos led the Moment of Silence dedicated to the 58th Anniversary of the Supreme Court's decision on interracial marriage as the strength of diversity, in a reflection of love and appreciation for our freedoms, and how far we as a people have come in history.

PRESENTATIONS

Mayor Shultz presented Julie Germany, a longtime resident of Carlisle, and President of the Army Heritage Center Foundation, a Proclamation declaring US Army Day for the 250th Anniversary of the US Army. He gave a brief history of his family in the military, and many of the accomplishments of the US Army as a whole over their 250 years. Ms. Germany briefly pointed out the history of the Army in Carlisle and thanked everyone for the honor of receiving the Proclamation.

CITIZENS TO BE HEARD

Dorene Wilbur of 231 W. Willow St. thanked Julie for everything she does at the US Army Heritage and Education Center, giving an example of her father's emotional reaction when visiting the center. Ms. Wilbur then raised a concern regarding the speeding and safety issues on W. Willow St. on a daily basis.

Mayor Shultz indicated that the Borough is making an effort to take a global look at these issues so we are not dealing with them as they come up.

Tina Ziegler of 120 E. Louther St. confirmed Dorene's concerns about the speeding and safety issues on Willow St., asked for an update on the potential Welcoming Ordinance, and the availability of council discussions to the public. Further, making public note that one of those opposing the Resolution on Gaza in the council workshop the week prior was not a resident of Carlisle.

Mayor Shultz advised Ms. Ziegler that the Welcome Ordinance was a Workshop item, that it was still on the agenda, there will be some discussion on it after legal advice has been collectively considered, and the public will have the opportunity to view the Ordinance once it is to be considered by the council.

Eric Smith of 121 S. E St. thanked borough Council for passing the resolution on Gaza, using traffic calming to make streets safer for everyone, supporting Vision Zero, E St. & Bedford support, rejection of bids for the traffic signal upgrade, transit funding, Biddle Mission & Riparian buffer Sections, and Carlisle's Diversity.

CONSENT AGENDA- Borough Council voted 7-0 to approve the Consent Agenda. (Landis/Mellen)

A. Minutes:

Public Hearing Minutes May 8, 2025

Council Meeting Minutes May 8, 2025

Special Meeting Minutes May 23, 2025

**B. Approval of Bills and Investment Transactions:
Expenditures as of May 31, 2025**

General Fund	1,142,662
Water Fund	404,728
Stormwater Fund	84,079
Sewer Fund	551,110
Solid Waste Fund	40
Capital Projects Fund	239,609
Parking Fund	137,622
K-9	258
Highway Aid Fund	7,385

C. HARB-Borough Council approved the following Certificates of Appropriateness:

1. *For Elizabeth Campbell of 46 East High Street to replace 8 windows on front of building, and 1 window on side. Remove and replace existing front stoop and railing.*
2. *For Seth Allen and Diane Fleming of 119 East High Street to Change roof from Architectural shingles and return to a standing seam roof. Replace existing windows with Pella windows. Repair trim as needed. Reinstall wood framed metal clad windows in areas where they were removed and bricked in. Trim to match other existing window trim. Replace 1 triple window with a French door.*
3. *For Wilson Street Holdings, LLC of 145 South Pitt Street to replace existing roof with rubber roof. Replace and repair downspouts. Remove awnings and repaint wood headers and trim. Scrape and repaint all exterior wood on building. Replace windows with new vinyl clad windows. Remove shed. Repair and replace staircase to balcony. Repair/Repoint some brickwork.*

D. Public Safety

1. *Borough Council authorized the closure of Walnut Street between South West Street and Plum Avenue, with the exception of access for YMCA members to enter the YMCA facility via Arch Street on Saturday, July 19, 2025 from 12 Noon – 6:30 p.m., for a community block party hosted by Bibleway Hibner Memorial Church.*

Approval is contingent upon the receipt of a valid Certificate of Insurance, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

2. *Borough Council approved two (2) special events/street closures requested by Dickinson College as outlined below:*

A. Event: First Year Student Orientation Move in Day

Date: August 27, 2025

Time: 7:00 a.m. – 3:00 p.m.

Location: Cherry St from W. High St to W. Louthier St and Mooreland Ave from W. High St to W. South St.

B. Event: Homecoming

Date: November 8, 2025

Time: 10:00 a.m.- 5:00 p.m.

Location: Belvedere St between W. High St and Biddle Avenue South

Approval shall be contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with this event.

3. *Borough Council authorized the closure of the first block of Mooreland Avenue on July 5, 2025, from 8:00 a.m. to 11:00 a.m. in the Mooreland Elementary School area for the 2025 Summerfair 5K Walk/Run hosted by the Carlisle Summerfair.*

Approval shall be contingent upon the receipt of a valid Certificate of Insurance form, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

E. Public Works

1. *Borough Council conditionally approved assignment of contract for material supplies to the Borough.*
2. *Borough Council reaffirmed the Expedited Consent Agreement between the Borough of Carlisle and the Environmental Protection Agency for the settlement amount of \$2,640 (Two Thousand Six Hundred Forty Dollars).*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council voted 7-0 to approve a quote of \$92,670 (Ninety-Two Thousand Six Hundred Seventy Dollars) from Hinton & Associates, Inc for the purchase and installation of replacement computers as part of the Borough's Information Technology maintenance program. (Landis/Shultz)
2. Borough Council voted 6-1 to reaffirm the execution of contracts with Diesel Direct to purchase the following:
 - a) 40,000 (Forty Thousand) gallons of gasoline at a fixed contract price of \$2.4486 per gallon.
 - b) 33,000 (Thirty-Three Thousand) gallons of diesel at a fixed contract price of \$2.6953 per gallon. (Landis/Shultz)

Councilor Shiles opposed the contract on the grounds of climate damage.

Borough Manager Armstrong and Mayor Shults reiterated the progress the Borough has made in replacing fuel burning vehicles with electric, noting the climate action plan, and the reality that there is no good alternative to the larger vehicles like fire apparatus, etc, and the he would vote for this contract as it is absolutely necessary that the Borough meets these needs.

3. Borough Council voted 7-0 to approve a quote of \$22,039.34 (Twenty-Two Thousand Thirty-Nine Dollars and Thirty-Four Cents) from Tuckey Restoration to restore two offices, a hallway, and a bathroom at Town Hall due to water damage that occurred on February 17, 2025 with costs for services rendered reimbursed by the Borough's insurance carrier. (Landis/Shultz)

B. Public Safety

1. Borough Council voted 7-0 to adopt a resolution approving the sale of a 2008 Sutphen Fire Engine VIN Number 1S9A1BLE081003093, to Silver Springs Community Fire Company for \$225,000 (two hundred twenty-five thousand dollars). Approval is subject to the Borough Solicitor's satisfactory review and approval. (Shultz/Roos)

C. Public Works

1. Borough Council voted 7-0 to enter into an engineering services contract for a not-to-exceed cost of \$87,750 (Eighty-Seven Thousand Seven Hundred Fifty Dollars) with Gannett Fleming, Inc. to provide design services for the Borough's 2025 Water Distribution System Rehabilitation Program, subject to the Borough Solicitor approval of the contract. (Stuby/Shiles)
2. Borough Council voted 7-0 to approve the purchase of a rebuild of the existing washer compactor for the Wastewater Treatment Plant from Kappe Associates of Emmaus, Pennsylvania for \$52,219.00 (Fifty-Two Thousand Two Hundred Nineteen Dollars) through the Commonwealth of Pennsylvania's Cooperative

3. Borough Council voted 7-0 to award the lump sum price contract for the Biddle Mission Park Forested Riparian Buffer Project to the lowest responsive bidder, Malco Landscaping, Inc., in the amount of \$76,500 (Seventy-Six Thousand, Five Hundred Dollars), pending receipt of the bonds and insurances required for the Project. Borough Council may also authorize any contract change order needing prompt action in an amount not to exceed \$10,000 (Ten Thousand Dollars) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval. (Stuby/Shiles)
4. Borough Council voted 7-0 to reject all bids received for the 2025 Downtown Traffic Signals Equipment Upgrade Project. (Stuby/Shiles) Mayor Shultz noted that this was a “Green Light Grant”.
5. Borough Council voted 7-0 to authorize the Borough Solicitor to advertise an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 212, Solid Waste and Recyclables, to provide for a definition of community activities and third-party collector and delete references to licensed haulers. (Stuby/Shiles)

D. Sustainable Community & Economic Planning

1. Borough Council voted 7-0 to consider sending a letter of support for increased investment in public transit across the Commonwealth, particularly through House Bills 1523 and 1524 and companion memoranda introduced by Senators Lindsey Williams and Nikil Saval.
2. Borough Council voted 7-0 to consider approving a waiver of preliminary plans and limit of one (1) parking lot entrance on Northside Lane, and approve final plans for Lot 7, Carlisle Auto Industries, subject to conditions imposed by staff and the Planning Commission.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

James Evans of 157 B St. requested the borough address a system analysis regarding the electric vs. diesel issue to obtain balance on both sides moving forward. Mr. Evans was also concerned about a potential data center being moved to PA and how that would affect the community.

Eric Smith 121 S. E St. Mentioned the data centers, 3 Mile Island, and how it will be used solely for Microsoft and not the communities.

Otto Kierman, 209 N. Hanover St., referenced mandatory minimum parking requirements and asked that they be removed from the books.

Deputy Mayor Landis added that the Land Use Reform has had many discussions about the mandatory minimum parking and is on a path to reform the requirement.

Councilor Stuby added that the topic has come up repeatedly in the Zoning Hearing Board and they are addressing it in practice.

Mayor Shultz indicated that the Borough is working with developers on these standards as well, and dealing with all of the storm water runoff, heat islands, etc.

Councilor Roos added that the Borough is looking to take back some of those parking spaces and adding bicycle parking spaces.

REPORTS FROM COUNCIL MEMBERS & STAFF

Ms. Roos moved on to mention an upcoming June 18th event at the Lincoln Cemetery hosted by Hope Station, in conjunction with Cumberland County Historical Society. She asked that the public attend the lighting ceremony to honor those 51 Veterans buried there.

Councilor Mellen mentioned the kickoff for both Juneteenth and Pride, plus the annual U-turn community Yard Sale held at the Carlisle Fairgrounds. This event is a partnership between Dickinson College, local non-profits who benefit from the sale proceeds, and the business community like Carlisle Events and Carlisle Fairgrounds who host the sale every year. The sale was founded in 2005 by a Dickinson student who was dismayed by the amount of trash left behind by the students after the moving out at the end of the spring semester. Most of the trash going into a landfill. Proceeds to be given to the United Way and leftovers are donated to a variety of other non-profit organizations benefitting the less fortunate residents in the community.

That student was Lindsey Williams, now Senator Lindsey Williams of the 38th district of Allegheny County.

Mayor Shultz mentioned that Summerfair will be starting on June 27th.

Deputy Mayor Landis thanked all those who show up to the meetings and speak.

Councilor Perry also thanked everyone for their participation, and hoped everyone would get out, be safe, and enjoy all of the weekend festivities.

Councilor Shiles mentioned the Cement Mixer, a fundraiser for the Carlisle Tool Library, Juneteenth, Pride, and the Big Gay Walk.

Mayor Shultz mentioned his many speaking engagements throughout the weekend at these events and noted the celebration at B&L Caribbean restaurant as well.

Susan Armstrong, Borough Manager, thanked Mayor Shultz for recognizing the US Army's birthday, and the importance of every one of the branches that proudly serve to grant us all the freedoms that we enjoy. She mentioned she was a very proud daughter of a father who served, as well as a proud mother of a daughter who served.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:03 pm.

Sean M. Shultz, Mayor

Patricia Blair, Borough Secretary